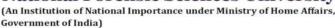


### **National Forensic Sciences University**





### NOTICE INVITING TENDER

in e-Tender mode only on the Central Public Procurement Portal (CPPP) of the Govt. of India under the two-cover bid system

for

## Supply and Fixing of Wooden Partition different locations in training centre at NFSU, Gandhinagar



Tender No: NFSU/HQ/23/2024-06/07(03)/CPPP90, Dated: 04th July 2024

### **Contact Details for this tender:**

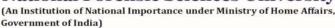
Campus Director National Forensic Science University Sector-09, Gandhinagar

Email: purchase\_gnr@nfsu.ac.in

Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email:



### **National Forensic Sciences University**





### Online Tender Submission website:

https://eprocure.gov.in/eprocure/app

### **Introduction**

The National Forensic Sciences University (NFSU), an Institution of National Importance is the world's first and only Forensic Sciences University established by the Government of India under the Ministry of Home Affairs (MHA), Women Safety Division.

Detailed technical specifications are mentioned in the subsequent sections.

The bids must have to be submitted in ONLINE mode through e-procure module of Central Public Procurement Portal (CPPP) of Govt. of India in two-cover bid system.

### **Schedule of Tender**

Name of Organization	National Foren	sic Sciences University		
Open Tender Notice No. (NIT)	NFSU/HQ/23/2024-06/07(02)/CPPP90			
Tender Type	Open			
Tender Category	Work			
Type/Form of Contract	Supply & Fixin	ıg		
Product Category/Name	"Supply and Fixing of Wooden Partition different locations in training centre at NFSU, Gandhinagar"			
Date of Issue/Publishing	04/07/2024 (1	16:00 Hrs)		
Document Download/Sale Start Date	04/07/2024 (1	16:00 Hrs)		
Document Download/Sale End Date	26/07/2024 (1	16:00 Hrs)		
Clarification Start Date	04/07/2024 (1	16:00 Hrs)		
Clarification End Date	10/07/2024(1	7:00 Hrs)		
Last Date and Time for Uploading Bids	26/07/2024 (16:00 Hrs)			
Date and Time of Opening of Technical Bids	29/07/2024 (17:30 Hrs)			
No. of Covers	02			
Bid Validity days	180 days			
Delivery	60 working da	ys		
Tender Fees	500/-	In form of DD in the name		
EMD	Rs. 33,300/-	of "Campus Director, NFSU, Gandhinagar" payable at Gandhinagar (Gujarat)		
Address of Communication	Purchase and Store Department National Forensic Sciences University, Sector-9, Gandhinagar (Gujarat) – 382007			
Contact No.	079-23977123	/24		
Email Address	purchase_gnr@	nfsu.ac.in		

Gandhinagar Campus& Headquarter

Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email:

Campus - director\_gnr@nfsu.ac.in HQ - exe\_registrar@nfsu.ac.in Delhi Campus LNJN NICFS Sector - 3 Outer Ring Road Rohini, Delhi -110085 Ph:011-2752109, 27511580 Fax:011-27511571 Email: director\_dc@nfsu.ac.in Goa Campus Curti, Ponda Goa – 403401 Ph: 0832-2313036/3034 Email:director\_goa@nfsu.ac.in Tripura Campus
VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828
Email: director\_tripura@nfsu.ac.in



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### **Technical Specifications**

"Supply and Fixing of Wooden Partition different locations in training centre at NFSU, Gandhinagar"

Sr no.	DSR 2023	DESCRIPTION	UNIT	TOTAL QTY
1		Providing and fixing modular partition full or low with 1.2 meter height or more with whole frame structure of Aluminium extruded alloy sections with all sections powder coated (50 micron) having overall partition thickness 80 mm (double skin) flush on both sides, with no screwing or gluing etc. visible. Panels should be 12mm thick MDF post/pre laminated boards as per approved list & selection from Engineer_in_charge.	Sqm	120
2	21.1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately):		
	21.1.1.3	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)	kg	575

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### **Bidder's Minimum Eligibility Criteria and Instructions**

- 1. The Bidder's firm should have existence for a minimum of 3 (three) years. (Enclose Company **Registration Certificate**)
- 2. The bidder should sign and submit the declaration for Acceptance of Terms and Conditions as per Annexure -1.
- 3. The Bidder must not be blacklisted/banned/suspended or must not have a record of any service related dispute with any organization in India or elsewhere. A declaration to this effect has to be given as per Annexure 2.
- 4. The intending bidder should have completed satisfactorily at least one similar works of Rs. 8.90 lakh or two similar works of Rs. 6.66 lakh or three similar work of Rs. 4.45 lakh during the last three years ending 31st March, 2024 and works should have been executed in one single premises. Similar works means work of supplying and installation of furniture. Authenticated documentary proof (eg PO/work completion report etc) is required to be submitted. (If applicable).
- 5. The annual turnover of the bidder should not be less than Rs. 44 Lakhs during the last three consecutive financial years ending 31st March 2024 as per profit and loss, balance sheet duly audited by chartered accountant and the same should be attached as a documentary proof.
- 6. Copy of PAN card and GST registration certificate allotted by the concerned authorities.
- 7. EMD of an amount of Rs. 33,300/- (Rs Thirty Three Thousands Three Hundreds only). This EMD will not bear any interest.
- 8. Any information furnished by the bidder found to be incorrect, either immediately or at a later date, would render the bidder liable to be debarred from tendering/taking up of work in NFSU.
- 9. Offered price must include all kinds items costs, delivery, installation, training, loading, unloading, packing, unpacking, Including Tax etc.
- 10. The bidder must submit a hard copy (printout and spiral bound in one volume only) of the complete technical bid (as submitted by the bidder on CPPP) along with the EMD, which must reach to us (address given on first page as contact details for this tender) at least one day prior to the technical bid opening date through speed post / courier / by hand. For any delay or loss in transit, NFSU will not be responsible. It will be sole responsibility of the bidder to ensure delivery of this hard copy at NFSU on time. Non-receiving of this hard copy technical bid may lead to rejection of the technical bid. In case of any deviation in the hard copy technical bid from the online technical bid, the content on the online (CPPP) technical bid will only be considered. Price Bid (BOQ) MUST NOT be sent in hard copy format.
- 11. If there will be any modification felt by the NFSU committee, then it will be published in form of corrigendum on CPPP. NFSU has absolute right to accept or reject any query / request.

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### **National Forensic Sciences University**





- 12. The Turnover of bidder should be certified by Chartered Accountant.
- 13. **Certificate of Financial Turnover:** The Bidder should not have been blacklisted by the registering authority or any Govt. department / State Govt. department / undertaking Govt. department etc. Bidder should produce copy of undertaking on their letter head with notary.

### 14. Service Setup:

Bidder shall have service setup, service support team in Gandhinagar/Ahmedabad to attend the service within three days. Bidder should submit service escalation matrix.

### 15. Machinery Details (If applicable) :-

- i. The Manufacturer should have their own factory/Office for Furniture (Wooden) work manufacturing. Complete details of Machinery, equipment and tools with technological capabilities available in the manufacturing unit need to be submitted along with the photo and also submit the Factory license.
- 16. Specific drawings with exact dimensions with location of furniture to be placed shall be finalized before execution according to requirement.

### **EARNEST MONEY DEPOSIT DETAILS**

- i. EMD of Rs. 33,300/- (Rs Thirty Three Thousands Three Hundreds only) in the form of Demand Draft of a scheduled bank in the name of Campus Director, NFSU, Gandhinagar Campus valid for 180 days from the date of opening of the tender. Exemption of EMD is allowed as per Govt rules. Intended parties will have to give proof of registration along with their bid. EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after finalization of the purchase of concerned item.
- ii. The EMD will be returned to the BIDDERs(s) whose offer is not accepted by NFSU. In case of the BIDDER(s) whose offer is accepted the EMD will be returned on submission of Bank Guarantee as Security Deposit (SD). However, if the return of EMD is delayed for any reason, no interest / penalty shall be payable to the BIDDERs.
- iii. The successful BIDDER, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD will be forfeited.
- iv. **The EMD shall be forfeited:** In case a successful BIDDER fails to furnish the Security Deposit.
- v. Earnest Money Deposit (EMD) of an amount as mentioned in this tender must be submitted



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in favor of Campus Director, NFSU, Gandhinagar along with Hard copy. Micro and Small Enterprises (MSEs) / startups firms are exempted from this deposit provided they submit a valid certificate as per GFR / Govt. India rules from an appropriate Govt. of India authority.

The technical offer should not contain any price information.

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Campus - director\_gnr@nfsu.ac.in - exe\_registrar@nfsu.ac.in **Delhi Campus** LNJN NICFS Sector – 3

Outer Ring Road Rohini, Delhi -110085 Ph:011-2752109, 27511580 Fax:011-27511571 Email: director\_dc@nfsu.ac.in

**Goa Campus** Curti, Ponda Goa – 403401 Ph: 0832-2313036/3034 Email:director\_goa@nfsu.ac.in **Tripura Campus** VIP Road, Radhanagar Adjacent to Buddha Mandir Agartala-799001, Tripura Ph: 0381-2310009/0006, 2312525/2828 Email: director\_tripura@nfsu.ac.in



### **National Forensic Sciences University**





### Acceptance of Terms & Conditions

- 1. The bid must be valid for at least 180 (One Hundred Eighty) days from the actual date of opening of the technical bid.
- Two bid system (separate technical and financial bids) in sealed tenders will be followed.
- 3. Technical bids will be opened first. NFSU may seek clarifications after opening of technical bids. NFSU reserves the right to accept or cancel a bid or clarification. Decision of NFSU regarding evaluation of technical bids or price bids will be final and binding.
- Price bids of only technically qualified vendors will be considered, and opening of the price bids through CPPP only.
- 5. Warranty Minimum Warranty for 3 (Three) years is mandatory. Warranty period will start only once NFSU take over the items after the complete supply and installation and inspection and acceptance by NFSU of the provided item / solution. If the items are found to be defective, they have to be replaced or rectified at the cost of the bidder within 30 days from the date of receipt of written communications from NFSU. If there is any delay in replacement or rectification, the warranty period should be correspondingly extended.
- 6. Supply and Fixing should be completed within 60 working days of placing of order.
- 7. The items should be delivered, successfully installed at the site of NFSU, Sector-09, Gandhinagar-382007.
- 100% payment will be released after complete delivery and satisfactory installation certificate by the Competent Authority. Payment will be subject to deduction of TDS as per rules/laws. Any advance payment will not be released.
- 9. NFSU reserves the right to cancel or modify the tender at any time without assigning any reason thereof.
- 10. As time is essence for this procurement, the successful bidder must have to adhere by the delivery and installation schedule as per purchase order, failing which Liquidity Damage (LD) will be imposed for late delivery and installation at the rate of 0.5% of total order value for delay per week or part thereof (maximum up to 10% LD). NFSU may consider formal request for extension in delivery and installation schedule on genuine grounds, however it will be absolute right of the NFSU to accept or reject such request of the vendor. NFSU reserves the right to cancel the order if there is delay without a formal approval by NFSU.
- 11. Performance Bank Guarantee (PBG) of 5% of the total order value has to be provided by the successful bidder within One week of placement of order.
- 12. Conditional offer or incomplete bids will be treated as non-responsive bid.
- 13. The bidder may furnish any additional information, which is necessary to establish capabilities to successfully complete the envisaged work with the technical bid. It is however, advised not to furnish superfluous information.
- 14. The bidder may visit the installation site before submission of tender, with prior intimation.

15. Corrigendum / addendum, if any, shall be issued as part of the tender documents and shall be published on CPPP and/or on the NFSU website (www.NFSU.ac.in).

**Gandhinagar Campus&** Headquarter Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email: - director\_gnr@nfsu.ac.in Campus

**Delhi Campus** LNJN NICFS Sector - 3 Outer Ring Road Rohini, Delhi -110085 Ph:011-2752109, 27511580 Fax:011-27511571 Email: director\_dc@nfsu.ac.in

**Goa Campus** Curti, Ponda Goa – 403401 Ph: 0832-2313036/3034 Email:director\_goa@nfsu.ac.in

Tripura Campus VIP Road, Radhanagar Adjacent to Buddha Mandir Agartala-799001, Tripura Ph: 0381-2310009/0006, 2312525/2828 Email: director\_tripura@nfsu.ac.in



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- 16. The technical bid will be opened first and evaluated.
- 17. Pre-qualification of the bidders shall not imply final acceptance of the Commercial Bid. The agency may be rejected at any point during technical evaluation or during commercial evaluation. The decision in regard to acceptance and / or rejection of any offer in part or full shall be the sole discretion of NFSU, and decision in this regard shall be binding on the bidders.
- 18. The award of contract will be subject to acceptance of the terms and conditions stated in this tender.
- 19. Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Ahmedabad/Gandhinagar, Gujarat, India.
- 20. The Bidder shall fill in rates for all items described in the Bill of Quantities (BOQ). L-1 (Lowest) will be determined based on the total price (including of all items) quoted by the bidder.

### **EVALUATION CRITERIA**

The evaluation criteria will consist of two stages scrutiny as given below:

- Evaluation of Technical bid as per eligibility criteria.
- Approval of the supplied sample based on quality of materials used, comfort level, ergonometric design, aesthetics and finish of the final product.

#### **COMMERCIAL BID EVALUATION:**

Based on results of the Technical evaluation NFSU evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

- a) NFSU, Gandhinagar shall correct arithmetical errors on the following basis:
  - (i) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
  - (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
  - (iii) If there is a discrepancy between words & figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.
- b) After arriving at final pricing of individual offers of all the short listed firms, the lowestfirm will be awarded with Contract/Purchase Order.

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The Campus Director, NFSU reserves the right to accept the offer in full or in parts or reject summarily or partly.

### POLICY ON LOCAL CONTENT COMPLIANCE

- **1.** The Bidder should belong to either Indian manufacturer or Class-1 or Class-2 suppliers distinguished by their "local content" as defined by Govt of India.
- **2.** The quotations should be on FOR-NFSU basis in INR only.
- **3.** Bidders offering imported products will fall under the category of non-local suppliers. They cannot claim themselves as Class-1 local suppliers/Class-2 local suppliers by claiming the services such as transportation, insurance, installation, commissioning, training, and other sales service support like AMC/CMC, etc., as local value addition.
- **4.** The extent norms of public procurement (Preference to make in India) order dated 16.09.2020 and further revision from time to time will apply.

#### AWARD OF CONTRACT

NFSU shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid and approval of the sample by NFSU.

### Earnest Money Deposit (EMD)

- 1. All Bidders must submit **Rs. 33,300/- (Rupees Thirty Three Thousands Three Hundreds only)** as EMD or bid security in the form of DD/Bank guarantee etc. the Bidder must submit proof of EMD submission along with the technical bid. Failure to comply with this requirement will result in rejection of the bid. The account details of NFSU are provided below.
- 2. After the placement of the purchase order on the successful Bidder, the EMD amount will be returned to the unsuccessful Bidders without interest.
- 3. The EMD amount will be returned to the successful Bidder after the Institute places a firm purchase order for the procurement and the successful Bidder then submits a performance security/bank guarantee followed by its verification.
- 4. Micro and Small Enterprises (MSEs) or Startup firms will be exempted from submitting EMD as per GFR 2017 (amended from time to time). Such a Bidder must submit copy of valid certificate (from appropriate agency of Govt. of India) with the technical bid, failing which their bid will be declared as a non-responsive bid and hence not will considered for bid evaluation process.
- 5. The bid must be valid for at least 180 (One Hundred Eighty) days from the actual date of opening of the technical bid. Withdrawal of the bid within the period of validity will result in forfeiture of the EMD amount.

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### **National Forensic Sciences University**





### Performance Security / Performance Bank Guarantee(PBG)

- 1. Successful bidder has to submit a Performance Security / Performance Bank Guarantee (PBG) issued by a nationalized bank or a scheduled commercial bank as per RBI list in India within two weeks of the issue date of purchase order. Performance Security / PBG will be for an amount of 5% (Five percent) of the total purchase order.
- 2. Performance Security should remain valid for a period of 01 year beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- 3. Any kind of payment will be released only after submission of Performance Security / PBG followed by its verification of genuineness.
- 4. The Earnest Money Deposit (EMD) of the successful Bidder shall be returned on submission of Performance Security / PBG without any interest.
- 5. EMD of unsuccessful bidder will be returned without any interest after placement of order. EMD will be forfeited, if bidders change their terms & conditions or fail to submit PBG on time or fails to accept the purchase order during bid validity period.
- 6. Performance Security / PBG will be returned without any interest after successful completion of the all contractual obligations including warranty period. However, if the successful Bidder fails to deliver the items / install and commission the items as per the order's terms and conditions within the stipulated period or fail to provide satisfactory services during contractual obligations include warranty period, the PBG shall be liable to be forfeited. Decision of NFSU in this regard will be final and binding.

#### **INSPECTION OF ITEMS:**

(During the time of manufacturing on site, NFSU inspection team may visit the manufacturer's site to inspect the quality of material viz a viz final product. If any inspected or tested goods fail to conform to the prescribed specifications, the NFSU may reject them and the supplier shall either replace the goods or make all alterations necessary to meet specifications free of cost.)

### INTERPRETATION OF THE CLAUSES IN THE TENDER DOCUMENT / CONTRACT DOCUMENT

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, Campus Director, NFSU, Gandhinagar interpretation of the clauses shall be final and binding on all parties.

#### SPECIAL CONDITIONS OF CONTRACT

**Prices:** The price quoted shall be considered firm and no price escalation will be permitted.

The price criteria should be on F.O.R., NFSU, Govt. Levies, if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.

The actual GST if any, should be specified. Please provide GST No. allotted by the concerned authorities in your quotation.

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### **National Forensic Sciences University**



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### **DELIVERY SCHEDULE**

Items to be supplied and fixing within 60 working days after placement of purchase order.

### WARRANTY/ SUPPORT/SERVICE/INSURANCE/PAYMENT:

- (i) The items covered by the schedule of requirement shall carry minimum **three years of comprehensive warranty** from the date of acceptance of the same by NFSU. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 72 hours. In case of failure to attend the complains/rectification, NFSU shall haveright to get it rectified at the risk and cost of the agency. The cost towards this shall be recovered from the B.G.
- (ii) The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, labor charges, GST if any should be borne by the beneficiary or his agent.
- (iii) Indemnity: The vendor shall indemnify, protect and save NFSU against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the materials supplied by him.
- (iv) Insurance: The furniture to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at NFSU site.

### • Penalty for delayed Services/LD.

As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise, the supplier shall forfeit EMD/SD and also LD clause will be applicable /enforced. If the supplier fails to Supply and install the furniture as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 0.5% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

• **Service Facility**: Bidder should mention about the service set up in Gujarat and how capablethey are to provide after sales services.

#### REFERENCE OF SUPPLY:

Name and contact details of the premier educational Institutes (IITs/IISER/CSIR/NFSU etc.) where the quoted equipment has been installed in India should be enclosed. Copies of at least two purchase orders may be attached. NFSU reserves the right to inspect the equipment for its actual performance in any of the listed Institute.

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Email: director\_dc@nfsu.ac.in

**Goa Campus** 



### **National Forensic Sciences University**



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### **Guidelines for Bid Submission**

Bidder are required to submit their bid in e-tender mode through the Central Public Procurement Portal (CPPP: https://eprocure.gov.in/eprocure/app) only. If a Bidder submits a response to the e-tender, then it is assumed that the Bidder accepts all the terms and conditions specified in this document. A bid submitted through any other mode will not be entertained and will be treated as non-responsive.

The submission consists of two parts, viz. a Technical Bid and a Commercial / Price Bid. The **Technical Bid** should be an *indexed and page-numbered* document containing:

- Duly filled-in and sealed & singed by the bidder (Annexure-1)
- Proof of EMD (MSE / startup certificate in case of EMD exemption)
- BoQ compliance (Annexure -4) (all tables), (without quoted price).
- Supporting technical materials for the items in the BoQ.
- Supporting documents listed in the Overall Compliance Statement.
- A signed document that the Bidder agrees to the Service Terms, Commercial Terms, and Payment Terms set forth in this tender (including all contents). A copy of this tender document (duly sealed and signed on all pages) must be submitted with the technical bid.

### The Commercial / Price Bid should contain:

• The BoQ table (in the CPPP Excel sheet for this tender) with per quantity and total prices for every line item. This should be inclusive of the three (3)-year warranty and support, transportation and delivery to NFSU. Rate / Prices for GST must be quoted in the excel sheet. Prices must be quoted in INR (Indian Rupees) and on FOR basis.

#### Points to Note:

- 1. Prices of items in this tender's BoQ must NOT be mentioned in the Technical Bid.
- 2. Each of the line items in the Commercial (Price) Bid must be quoted in INR.
- 3. The commercial bid must be valid for at least 180 days from the actual date of opening of thetechnical bid.
- 4. A tender not complying with any of the above conditions is liable to be rejected. Incomplete proposals are liable to be rejected.

The Campus Director, NFSU. reserves the right to modify the technical

Campus

exe\_registrar@nfsu.ac.in



### **National Forensic Sciences University**



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specifications or the required quantities at any time. In such a case, the Bidders will be notified.

6. The Campus Director, NFSU, reserves the right to accept or reject any proposal or cancel the tender, in full or in part, at any stage of tendering process without assigning any reason.

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Fax:011-27511571 Email: director\_dc@nfsu.ac.in Goa Campus Curti, Ponda

Curti, Ponda Goa – 403401 Ph: 0832-2313036/3034 Email:director\_goa@nfsu.ac.in Tripura Campus
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# Annexure - 1: Details of Bidders (on the letter head of the bidder) (to be submitted with Technical Bid)

The Campus Director, NFSU, Gandhinagar-382007(India)

Sir,

I hereby submit my bid for your tender no. -.....

Details are as under along with all required documents.

EMD Details (attach proof)	
Bidder's Name and Address (attach incorporation certificate)	
Registration No. / Trade License (attach certificate copy)	
Complete contact details (address, mobile no. / telephone no./ email ID /website address)	
GSTIN (attach GST Certificate)	
PAN (attach copy of PAN)	
Bank Accounts Details	
(attach copy of cancelled cheque or letter from bank)	
Category – (a) OEM, (b) OEM authorized distributor (mention clearly), (c) Other Supplier	
Authorization letter by the OEM (Yes / No)	
Details of the contact person, address, mobile no. / E-mail IDetc.	
Experience of the bidder in supply and installation of Furniture's (similar to this tender) (in no. of years and months) (attach purchase orders of the clients and completioncertificate from the clients.)	

I have carefully gone through the Terms & Conditions and all the contents as mentioned in the above-referred tender document. I declare that all the provisions and contents of this tender document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration. I copy of this tender document (duly sealed and signed on all pages) are being attached with this bid.

Thanking you.

Seal & Signature with name & date and PAN & Aadhar card no. of the signatory.

Tripura Campus
VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828
Email: director\_tripura@nfsu.ac.in

Bhopal Campus
NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph:7552995271
Email: director\_bhopal@nfsu.ac.in

exe\_registrar@nfsu.ac.in



### **National Forensic Sciences University**





### Annexure - 2: Declaration regarding track record

(on the letter head of the bidder) (to be submitted with Technical Bid)

То
The Campus Director, NFSU, Gandhinagar-382007(India)
Sir,
I hereby submit my bid for your tender no
I have carefully gone though the Terms & Conditions contained in the above referred
tender. I hereby declare that my company/firm is not currently not debarred/not

tender. I hereby declare that my company/firm is not currently not debarred/not blacklisted by any Government/Semi Government organizations/institutions in India or abroad. I further certify that I am the competent officer in my company/firm to make this declaration.

Or

I declare that my firm is debarred/blacklisted as per following details:

Sl. No.	Country in which the company is Debarred/ blacklisted/case is pending	Black listed/debarred by Government/Semi- Government/Organizat ions/Institutions	Reason	Since when and for how long

(NOTE: In case the company/firm was blacklisted previously. Please provide the details regarding period for which the company/firm was blacklisted and the reason/s for the same.).

Thanking you.

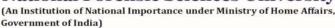
Seal & signature with name & date and PAN & Aadhar card no. of the signatory.

Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email:

Campus - director\_gnr@nfsu.ac.in HQ - exe\_registrar@nfsu.ac.in **Goa Campus** 



### **National Forensic Sciences University**





### **Annexure - 3: Consolidated BoQ compliance Tables**

(To be submitted with Technical Bid)

A compliance sheet should be submitted in the format given below along with the Technical Bid. Bidder MUST NOT write any Price here. PRICE must be written in BOQ Price Bid (Excel sheet) only separately.

Table-1

In column-06, please indicate whether you have 'QUOTED' or 'NOT QUOTED' for each item.

					OHOMED /
SR NO	DSR 2023 Item	DESCRIPTION	UNIT	TOTAL QTY	QUOTED / NOT QUOTED (to be filled-in by the bidder)
1		Providing and fixing modular partition full or low with 1.2 meter height or more with whole frame structure of Aluminium extruded alloy sections with all sections powder coated (50 micron) having overall partition thickness 80 mm (double skin) flush on both sides, with no screwing or gluing etc. visible. Panels should be 12mm thick MDF post/pre laminated boards as per approved list & selection from Engineer_in_charge.	Sqm	120	
2	21.1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately):			
	21.1.1.3	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)	kg	575	

NFSU considers the bids only if the bidder is submitting the quote for all the three items and full quantity.

Bids submitted for few quantities/ only few items will not be accepted.

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### **National Forensic Sciences University**



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### Table - 2

#### In column-06

, for each item of furniture please write 'CONFIRM' (if you are able to supply as per our specification) or 'DEVIATION' (if you are deviating from our specification). The specific deviation with complete details should invariably be recorded in column-6 clearly.

SR NO	DSR 2023 Item	Technical specifications	UNIT	TOTAL QTY	Mention whether CONFIRM as per technical specification.
1		Providing and fixing modular partition full or low with 1.2 meter height or more with whole frame structure of Aluminium extruded alloy sections with all sections powder coated (50 micron) having overall partition thickness 80 mm (double skin) flush on both sides, with no screwing or gluing etc. visible. Panels should be 12mm thick MDF post/pre laminated boards as per approved list & selection from Engineer_in_charge.	Sqm	120	
2	21.1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately):			
	21.1.1.3	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)	kg	575	

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### Annexure - 4

# Format for Bank Guarantee for Performance Security (Performance Bank Guarantee) (To be submitted by the successful bidder after placement of the purchase Order)

	mpus Director tional Forensic Sciences University	
	ctor-09,Gandhinagar-382007 (Gujarat)	
Sub	bject: Performance Bank Guarantee (PBG)	
Refe	ference: NFSU:- Purchase Order No,	dated
Dea	ar Sir,	
	We hereby issue a Bank Guarantee as follows: -	
	Bank Guarantee No Date: Amount of Guarantee Rs,	
	Guarantee covers FromTo  Last Date for Lodgment of Claim:	
2.	This deed of Guarantee executed by the (Name ofAct,	·
	amongst other places a branch at	(hereinafter referred to as "The
	Bank") in favor of The Campus Director, Nation	
	Gandhinagar-382007 (here in after referred to as NFS	SU.) for an amount of not exceeding
	Rs (in words: Rupees (hereinafter referred to a	
	,	, 11
3.	In consideration of The Campus Director University, Gandhinagar-382007 (here in after called agreement vide NFSU's Purchase Order No. dated the Supplier) to carry out the supply and installat /work/job> at National Forensic Sciences University above order, the Supplier agreed to execute a Batorder value viz. Rs.  Performance Security / Performance Guarantee obligations.	d NFSU.) having entered into an with M/s (hereinafter called tion of the <i>Name of the equipments</i> y, Gandhinagar-382007 as per their nk Guarantee for 5% of the total (Rupees _ ) towards
	month(s) from to	
	.,	
4.	We, theBank,Bran	ch (hereinafter referred to as a

Gandhinagar Campus& Headquarter

Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email:

Campus - director\_gnr@nfsu.ac.in HQ - exe\_registrar@nfsu.ac.in Delhi Campus
LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph:011-2752109, 27511580
Fax:011-27511571
Email: director\_dc@nfsu.ac.in

Goa Campus Curti, Ponda Goa – 403401 Ph: 0832-2313036/3034 Email:director\_goa@nfsu.ac.in Tripura Campus
VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828
Email: director\_tripura@nfsu.ac.in



### **National Forensic Sciences University**



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	Guarantor) at the request of the supplier, irrevocably undertaketo indemnify and to keep
	indemnify NFSU. without any demur to the extent of Rs.
	(Rupees) in the event of the aforesaid Supplier
	failing to comply the Warranty / contractual Obligations as per the agreed terms to the
	full satisfaction of the Company as mentioned in the NFSU.'s purchase order.
5.	NOW THIS BANK HEREBY GUARANTEES that in the event of the said Supplierfailing
	to abide by any of the conditions referred in tender document / purchase
	order/performance of the equipment/Machinery/service, etc. this Bank shall pay to
	National Forensic Sciences University, Gandhinagar-382007 on demand and without
	protest or demur Rs(Rupees).
6.	WeBank, further agree that the Guarantee herein contained shall remain in full
	force and affect during the period that would be taken for the performance of the
	equipment and / or services as stated in the Purchase Order issued by NFSU. and
	that it shall continue to be enforceable till the completion of the period and certified
	that warranty and contractual obligations have been fully carried out by the supplier and
	accordingly discharges the Guarantee subject. However, NFSU. shall have no right
	under after the expiry of the Guarantee, i.e(date).
7.	We,Bank undertake not to revoke this Guarantee, during its currency except with
/.	the previous consent of NFSU. in writing.
	the provided consense of the sevent withing.
8.	Notwithstanding anything contained herein,
(a)	Our liability under the Bank Guarantee shall not exceed Rs
(a)	Our hability under the bank duarantee shall not exceed its
	(Rupees).
(b)	This Bank Guarantee shall be valid up to
(c)	We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if NFSU. serve upon us a written claim or demand on or before expiry of date (i.e).
NO	T WITH STANDING anything contained herein above, our liability under this Guarantee
	estricted to Rs(Rupeesonly). Our guarantee shall remain in force
	il, unless a Demand or claim under the guarantee is made on our Bank in writing on or
bef	ore, all your rights under the said guarantee be forfeitedand we shall be relieved and
dise	charged from all liabilities thereunder.

Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email:



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This Bank f	further	agrees	that	the	decision	of	National	Forensic	Scienc	es
University,Gand	lhinagar-	382007	as to w	hethe	r the said	Supp	olier has co	ommitted a	breach	of
any of the condi	itions refe	erred in t	tender d	locum	ent / purc	hase	order shall	be final an	d bindir	ıg.
This Bank furt	at our	r brar	nch (	office			situate			
	Name o	of the Ba	nk							
	ranch l	Name								ĺ
	Branch	Code								ĺ
	IFSC C	ode								
	E-mail	Id								ĺ
	Phone	/ Mobile	No.							

Seal & Signature of the Bank

Sector-9, Gandhinagar Gujarat 382007 Ph:079-23977102/103 Fax: 079-23247465 Email: