

No.: NFSU/ISEA3/PR/Recruitment/2024/01

Date: 09th September, 2024

**Advertisement for the Post of Project Assistant, JRF/Research Assistant and
Office Assistant for the
Information Security Education and Awareness (ISEA) Phase - III**

Applications are invited for the following positions on a purely contractual basis for the
ISEA Phase - III Project at NFSU, Gandhinagar.

Post	Project Assistant
Number of Positions	01 (One)
Eligibility	Essential: Master's Degree with minimum 60% or First Class with minimum 1 year of working experience Desired: Good communication and project management skills.
Nature of work	Project Assistance and Management, Documentation, routine operational work and other tasks as per the requirement of the project.
Engagement period	The post is purely on a contractual basis . Initially 11 Months (extendible commensurate upon performance and evaluation after 11 months)
Remuneration	Rs 35,000/- per month (consolidated)
CI / PI of the Project	Dr. Parag H. Rughani, Associate Professor, National Forensic Sciences University
Title of the Project	Information Security Education and Awareness Project Phase - III
Funding Agency	Ministry of Electronics and Information Technology (MeitY), Government of India
Age Limit	35 Years as on the Last Date of Receiving Application
Last Date for submitting Applications	25/09/2024
Mode of Application	Only through email
Contact Email Address	pi_isea3@nfsu.ac.in (Candidates must mention "Application for the post of Project Assistant" in the subject line of the email.)

**Gandhinagar Campus &
Headquarter**
Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23247465
E-mail:
Campus - director_gnr@nfsu.ac.in
HQ - oae_registration@nfsu.ac.in

Delhi Campus
LNJN NICFS
Sector - 3
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Rohini, Delhi -110085
Ph: 011-2752109, 27511580
Fax: 011-27511571
E-mail: director_dc@nfsu.ac.in

Goa Campus
Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus
VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828
Email: director_tripura@nfsu.ac.in

Bhopal Campus
NFSU, Co. CPSL,
Barkhera Bander,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271
E-mail:
director_bhopal@nfsu.ac.in

NFSU Academy:- Pune, Kamrup, Manipur

Post	JRF / Research Assistant
Number of Positions	01 (One)
Eligibility	Essential: Master's Degree with Computer Science / IT/ Cyber Security / Cyber Forensics / Digital Forensics or equivalent with minimum 60% or First Class with minimum 1 year of working experience Desired: JRF, Good communication and project management skills.
Nature of work	Technical/Research Assistance, Documentation, routine operational work and other tasks as per the requirement of the project.
Engagement period	The post is purely on a contractual basis . Initially 11 Months (extendible commensurate upon performance and evaluation after 11 months)
Remuneration	Rs 35,000/- per month (consolidated)
CI / PI of the Project	Dr. Parag H. Rughani, Associate Professor, National Forensic Sciences University
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Bhopal Campus
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Email:
director_bhupal@nfsu.ac.in

NFSU Academy:- Pune, Kamrup, Manipur

Post	Office Assistant
Number of Positions	01 (One)
Eligibility	Essential: Bachelor's or Master's Degree with minimum 60% or First Class with minimum 06 months of working experience as an office assistant. Desired: Good communication, familiarity with Record keeping, GFR, Accounting / Finance / Purchase and other routine office work.
Nature of work	Administrative Assistance, Documentation, maintaining accounts, purchase, routine operational work and other tasks as per the requirement of the project.
Engagement period	The post is purely on a contractual basis . Initially 11 Months (extendible commensurate upon performance and evaluation after 11 months)
Remuneration	Rs 20,000/- per month (consolidated)
CI / PI of the Project	Dr. Parag H. Rughani, Associate Professor, National Forensic Sciences University
Title of the Project	Information Security Education and Awareness Project Phase - III
Funding Agency	Ministry of Electronics and Information Technology (MeitY), Government of India
Age Limit	35 Years as on the Last Date of Receiving Application
Last Date for submitting Applications	25/09/2024
Mode of Application	Only through email
Contact Email Address	pi_isea3@nfsu.ac.in (Candidates must mention "Application for the post of Office Assistant" in the subject line of the email.)

Gandhinagar Campus & Headquarter

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Bhopal Campus

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Email:
director_bhopal@nfsu.ac.in

Attention:

1. The applicant will be responsible for the authenticity of information, other documents and photographs submitted.
2. The institute reserves the right to accept applications any time, and consider candidates of exceptional credentials without applications.
3. Mere possessing the prescribed qualification does not ensure that the candidate would be selected. The candidates will be selected on the basis of merit and need of the project.
4. The candidate must provide valid e-mail IDs in the application.
5. Shortlisted candidates have to present themselves for the interview on the interview date with updated CV, and original mark sheets/ certificates in support of their academic qualifications.
6. Applicants in employment (private, government or any other organization) are required to submit a No Objection Certificate (NOC) from the employer at the time of interview.
7. No TA/DA will be paid for appearing in the interview.

Last Date for Application: 25th September, 2024



Campus Director
NFSU, Gandhinagar

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