

Recruitment Notification

No. ADMIN/ NFSU/GHY./ADVT./132/2023 Dated 16.10.2023

National Forensic Sciences University-Guwahati campus invites applications for the following non-teaching posts purely on a contractual basis. The details of the vacancy are as under:

S. No.	Name of the Post:	No of post.	Qualification	Remuneration (Fixed)
1	Deputy Section officer	1(UR)	<p>Essential:</p> <p>a) Age limit Be not less than 21 years and more than 40 years of age,</p> <p>b) Bachelor degree in any discipline with a good academic record obtained from any of the universities established or incorporated by or under the Central or State Act in India or any other educational institutions recognized as such or declared to be deemed as a 20 University under section 3 of the University Grants Commission Act, 1956.</p> <p>Desirable:</p> <p>a) Should have two years experience on equivalent post in govt./semi govt institution.</p> <p>b) Should have adequate knowledge of English, Hindi and Computer Proficiency. Should have knowledge of GST, income tax rules and GFR Rules 2017. Good experience in procurement through the GeM portal.</p>	Rs.40000/- (consolidated)
2	Accountant	1(UR)	<p>Essential:</p> <p>a) Post-graduation in Commerce/ MBA (Finance) with Ist Division from any recognized University/Institute established under the Central or State Act of India.</p> <p>b) 2 years experience of accounting and auditing in govt./semi govt in the capacity of chartered account/cost and work accountant.</p> <p>c) Age limit: Not less than 21 years and more than 35 years.</p> <p>Desirable:</p> <p>a) Must have knowledge about Tally, GST, income tax rules and GFR Rules 2017,.</p> <p>b) Good knowledge of English and Hindi, Microsoft Word, Excel and PowerPoint.</p>	Rs.30000/- (consolidated)

The last date for submission of applications is **17.11.2023 (Friday)**. Application fees for the post is **Rs. 500/-** . If any person wants to apply for both the post, a separate application and separate fees should be made.

Handwritten signature

Other terms and conditions:

1. The posts listed above are temporary positions and on a contractual basis for 11 months or till the regular appointments are done.
2. All qualifications must be from UGC recognized university / Deemed university.
3. If found ineligible, the university shall terminate the contract at any time
4. Mere fulfillment of the qualification and experience does not entitle a candidate to be called for the further selection process.
5. The university reserves the right to increase or decrease the position and fill or not fill the position in any of the above/and or any other specialization (s).
6. No correspondence will be entertained from the candidate regarding the conduct and result of the interview and the reason for not being called for an interview or selection.
7. List of shortlisted candidates will be uploaded on the NFSU website.
8. Payment can be made through **DD only** in favour of “**NATIONAL FORENSIC SCIENCE ACADEMY**” payable at Guwahati.
9. Only applications received through registered post/ speed post/by hand will be considered, no applications will be entertained through e-mail.
10. The hard copies along with all annexures and DD should be submitted to “**Campus Director, NFSU-Guwahati Campus, Narkasur Hilltop, GMCH Road, Guwahati-781032**”.
11. Incomplete application without supporting documents will not be entertained.
12. One set of self-certified documents (Marksheet/Degree/Experience certificates etc.) should be submitted to the recruitment cell at the time of the Interview.
13. The original certificates (s) must be shown at the time of the interview.

P. Majhi
16/10/2023

Campus Director
Guwahati Campus