

No. NFSU/Goa/Furniture/1(28)/371/2025-26/2448

Date: 17/03/2026

**REQUEST FOR QUOTATION**

To,  
Address as per the list enclosed.

**Subject:** Request for quotation for the work "Renovation and aesthetic improvement of existing platform to develop a permanent stage along with background wall finishing and seating arrangement including Supply of 06 Nos. of chairs and 04 Nos. of tea tables inside Porta Cabin-1 at NFSU Goa Campus, Curti-Ponda, Goa".

**Scope of Work:** The scope includes renovation and aesthetic enhancement of the existing stage platform, wall paneling with upholstery finish, and supply of furniture (chairs and tables), complete in all respects as per site requirement and instructions of the Engineer-in-Charge.

**Sir/Madam,**

Sealed quotations are hereby invited from eligible and experienced agencies for the execution of the above-mentioned work at NFSU Goa Campus, as per the details given below:

<b>Work A: Renovation and aesthetic improvement of existing platform</b>				
<b>S. No.</b>	<b>Particular</b>	<b>Quantity</b>	<b>Rate per Quantity</b>	<b>Amount (in Rs.)</b>
1	Providing and fixing stage platform (8 ft × 16 ft) with top made of 18 mm thick Acacia wood or equivalent hardwood, including structural framework, side paneling with 18 mm Acacia wood, complete polishing, finishing, and installation as per site requirement	01 Complete Job		
2	Providing and fixing wall paneling with 6 mm marine plywood (BWP grade) including upholstered cushioned finishing with approved fabric, complete as per design and site requirement	01 Complete Job		
3	Total Amount (S. No. 01 + 02) =			
4	Including GST on (S. No. 3) =			
5	<b>Total Amount (S. No. 03 + 04) = (A) =</b>			

NFSU Goa Campus  
Curti, Ponda  
Goa – 403 401, INDIA

Phone: +91-832-2313036/3034 Fax: +91-823-2313034  
Email: director\_goa@nfsu.ac.in  
Website: www.nfsu.ac.in



Work B: Supply of 06 Nos. of chairs and 04 Nos. of tea tables				
S. No.	Particular	Quantity	Rate per Quantity	Amount (in Rs.)
6	Providing and supplying teak wood chairs with cushioned seat and back, polished finish, complete in all respects	06 Nos		
7	Providing and supplying teak wood center/tea tables with polished wooden frame and glass top	04 Nos		
8	Total Amount (S. No. 06 + 07) =			
9	Including GST on (S. No. 8) =			
10	Total Amount (S. No. 08 + 09) = (B) =			
11	Grand Total Amount (Inclusive of all taxes, transportation, loading/unloading, and installation) (C) = (A) + (B) =			
	(In words:			

**Specifications:** Detailed specifications are enclosed as Annexure – ‘A’, which forms an integral part of this RFQ.

**Submission of Quotation:** Interested agencies are requested to submit their quotations as per the following:

- Mode of Submission: By email (in PDF format) at: purchase\_goa@nfsu.ac.in (password protected). Password to be shared separately via SMS to +91-9252998198 mentioning firm name and work title

**OR**

- In sealed cover by hand/registered post

**Address for Submission:**

National Forensic Sciences University (NFSU)  
Goa Campus, Curti, Ponda, Goa – 403410

**Last Date & Time: 23.03.2026 (up to 05:00 PM)**



**Deputy Registrar  
NFSU Goa Campus**

**Encl:** Annexure – ‘A’ (Detailed Specifications).

**Terms and Condition: -**

- 1) Agencies are advised to visit the site before submission of quotation and quote accordingly.
- 2) The quotation shall be submitted within the stipulated time period.
- 3) The quotation shall remain valid for 30 days from the date of receipt.

- 4) Rates quoted shall be inclusive of all taxes, duties, transportation, loading/unloading, installation, and all incidental charges, and shall be in INR only.
- 5) Late quotations shall not be considered.
- 6) No extra payment shall be entertained beyond the quoted amount.
- 7) The work shall be executed as per site conditions and instructions of the Engineer-in-Charge.
- 8) Color, fabric, polish, and finish shall be approved prior to execution.
- 9) Materials shall be of ISI/BIS standards or equivalent quality, subject to approval.
- 10) The contractor shall ensure good workmanship and proper finishing, matching existing site aesthetics.
- 11) Payment Terms: Payment shall be released after satisfactory completion of work and certification by the Engineer-in-Charge.
- 12) NFSU reserves the right to accept or reject any or all quotations without assigning any reason.

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**ANNEXURE – 'A'**  
**DETAILED TECHNICAL SPECIFICATIONS**

**Work A: Renovation and Aesthetic Improvement of Existing Platform**

**Item 1: Stage Platform Improvement (8 ft × 16 ft)**

Providing and fixing a raised stage platform of size approx. 8 ft × 16 ft, consisting of:

- 1) Top surface made of 18 mm thick Acacia wood board or equivalent approved hardwood, properly seasoned and free from defects
- 2) Supporting framework made of hardwood sections / structural members of adequate strength, including necessary bracing and anchoring
- 3) Side fascia finished with 18 mm thick Acacia wood boards with proper alignment and joint finishing
- 4) Surface finishing with melamine / PU polish of approved shade
- 5) Edges to be properly rounded and smooth finished
- 6) Stage to be properly leveled and aligned with existing flooring
- 7) All materials to be termite-resistant and seasoned
- 8) Complete including labour, materials, fixing, polishing, transport, and installation

**Item 2: Wall Paneling with Upholstery Finish (Backdrop Area)**

Providing and fixing decorative wall paneling behind stage:

- 1) Framework of seasoned wooden battens fixed to wall using suitable fasteners
- 2) Cladding with 6 mm thick marine plywood (BWP grade)
- 3) Providing cushion padding using high-density foam (25–40 mm thickness)
- 4) Finishing with fabric upholstery of approved color and texture
- 5) Proper alignment and finishing to suit stage backdrop aesthetics
- 6) Provision to accommodate/display integration with LED screen or display panel area
- 7) All edges, joints, and grooves to be neatly finished with concealed fixing
- 8) Complete in all respects including materials, labour, transport, and installation



**Work B: Furniture Supply**

**Item 6: Teak Wood Chairs with Cushion (VIP Type) – 06 Nos. Chair**

Providing and supplying high-quality teak wood chairs:

- 1) Frame made of high-quality seasoned teak wood
- 2) Properly designed armrests and back support
- 3) Seat and back cushioned with high-density foam
- 4) Upholstered with premium fabric matching interior theme
- 5) Finished with melamine / PU polish
- 6) Strong, stable, and suitable for stage/VIP seating
- 7) Complete including transportation and placement at site

**Item 7: Teak Wood Centre Tables (Tea Tables) – 04 Nos. Table**

Providing and supplying centre tables:

- 1) Frame made of solid teak wood
- 2) Top fitted with 8–10 mm thick toughened glass
- 3) Smooth edge finishing and polished surface
- 4) Proper height and size suitable for stage use
- 5) Finished with melamine / PU polish
- 6) Complete including transportation and placement at site

**General Technical Requirements**

- 1) All materials shall conform to relevant IS standards and of good quality.
- 2) Workmanship shall be of high quality and as per best engineering practices
- 3) Agency shall ensure proper alignment, finishing, and aesthetic matching with existing interior
- 4) Samples of wood, fabric, and polish shall be approved before execution
- 5) All tools, plants, scaffolding, and consumables shall be included in the scope
- 6) Site to be cleaned after completion of work
- 7) Any minor civil/electrical adjustments required for completion shall be deemed included



