

No. NFSU/Goa/MP/3(2)/213/2025-26/1825

Date: 02/12/2025

Request for Quotation

To,

Address as per the list enclosed.

Sub: Request for quotation for supply of Office Files and Printed Envelop at NFSU, Goa campus-reg.

Sir/Madam,

The quotation from the qualified bidders/Suppliers are solicited for the supply of Office Files and Printed Envelop for NFSU Goa Campus as per the details provided herein: -

Sr. No	Particular	Qty
1.	Office Files and Printed Envelop (Please refer to the enclosed Annexure-A for detail specification)	As per Annexure -A

The detailed specification is attached as per Annexure- 'A'.

All the interested vendors are requested to submit their quotations on or before 09/12/2025 (12 PM) by password protected email at (purchase_goa@nfsu.ac.in). The password shall be sent via SMS to Phone No. 9998489892 mentioning the name of the firm, item, and password alternately the same shall be submitted in sealed cover at the following address: **NFSU, Goa Campus, Curti, Ponda, Goa - 403410**, by hand or by registered post.



**Dy. Registrar,
NFSU Goa Campus**

Encl:

1. As stated,



Terms and Condition:-

- The quotation are to be submitted as per period specified.
- Bid Valid up to 90 days from the date of receipt.
- The bid value shall be inclusive of all expenses, including taxes, etc and quoted in Indian Rupees.
- Bid received after the due date will not be considered.
- Addendum if any will be issued on University website only.
- The University reserves the right to reject or not to proceed further at any stage of the procurement process, based on the availability of funds or decision of the Authority.

